

Your Success is KGIC's Success



One thing that makes me happy being the director in Toronto is walking through the school and hearing lots of laughter every day. Whether I am in the lounge or walking by classrooms, I can always hear the sound of students laughing with their teachers and enjoying the KGIC learning experience.

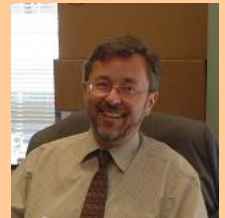
Toronto Campus is a place where you can learn in a friendly and warm environment. We provide a learning space where you can feel comfortable asking questions and supported through cultural transition, while the city offers a variety of interesting places to visit including excellent restaurants, nature trails, theatre and lots of night life during the evenings and weekends. If you would like a home away from home to come to every day while you study and a city to explore that is rich with culture and things to do, Toronto Campus is the place for you. Hope to see you soon!



Toronto Campus Director
Barbara Peterson



I have been with KGIC since August 2000. KGIC gives you more than just plain academics: you'll find teachers willing to walk the extra mile with you, and you'll find a school that's more than about papers, marks, and homework.



Business Campus Director
Luc Corijn

- **Business Management Diploma**
- **International office Administration Diploma**
- **Business English Diploma**
- **Global English Diploma**

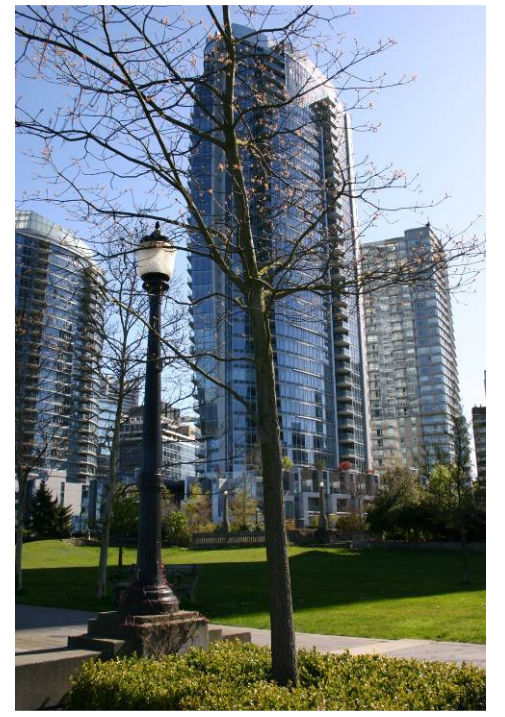
■ Vancouver

Vancouver is a beautiful city, with the Coastal Mountains on one side and the Pacific Ocean on the other. Vancouver was voted the best city to live in for 2004 and 2005 by *Conde Nast Traveler* magazine. Vancouver is a multicultural city where many different people come together!

Population of the city of Vancouver: 583, 000
Greater Vancouver area population: 2.1 million
Average temperature in winter: 3 degrees Celsius
Average temperature in summer: 22 degrees Celsius

English is the most spoken language in Vancouver. Even though French is the other official language of Canada, it is the sixth most spoken language in Vancouver. What are the other languages spoken?

- Mandarin and Cantonese
- Punjabi
- German



Vancouver Downtown

■ Toronto

Toronto is the largest city in Canada and one of the most multicultural cities in the world. There are more cultures represented here than in any other city in Canada, and you can hear up to 100 different languages spoken. Toronto is a fast-paced, energetic city on the shores of beautiful Lake Ontario, one of the Great Lakes. Located in southern Ontario, Toronto is the commercial, financial, industrial and cultural centre of Canada.

City of Toronto population: 2.48 million
Greater Toronto population: 5 million
Average temperature in winter: -4.9 degrees Celsius
Average temperature in summer: 27 degrees Celsius

Toronto is home to the world's tallest free standing structure, the CN Tower, and the world's longest street, Yonge Street (1,896km). Also, Toronto is as far south as the French Riviera and has a larger population than all of the Maritime Provinces combined.



KGIC Toronto Campus



King George international College

Business Management Diploma
International Office Administration Diploma
Business English Diploma
Global Business English Diploma

**Business Program Comparison:
Program feature**

<i>Program</i>	<i>Topics</i>	<i>Skill development</i>
<i>BMDP Business Management Diploma</i>	International Business Human Resources and Creative Job Search International Finance Globalization and Cultural Awareness International Marketing International Management Business Development and Entrepreneurial Skills	International Business Management Skills Marketing Analysis Skills Business Development Skills Advanced Business Presentation Skills Human Resource Management Skills 21 weeks + 4 weeks internship
<i>IOADP International Office Administration Diploma</i>	Office Management Communication Skill Electronic Document Office Management Skill Interpersonal Communication Skill Spreadsheet Software Organization's Functional Area Business English Power Point Presentation	Practical Office Skills Interpersonal Communication Skills Power Point Presentation Skills Business Administration Skills 12 weeks + 4 weeks internship
<i>BEDP Business English Diploma</i>	Writing and Reading Business English Introduction Jobs and Careers Presentations and Explanations Intercultural Business Communication Business Contexts and Issues Meeting and Problem Solving Telephone and Reception Skills Sales, Marketing, and Negotiations	Business English Skills Basic Business Management Skills Business Communication Skills 8 weeks + 4 weeks internship
<i>GBE Global Business English Diploma</i>	Tourism Fundamentals Business Environment International Trade Marketing in Tourism Hotel Management Basics Intercultural Communication in Business Dealing with People and Practicum Preparation Hotel Management (selected Topics)	Tourism Industry Business Communication Skills Business English Skills 8 weeks + 4 weeks internship

Starting own Business
Joining Management team
Joining International Company
Need to have solid Business Management Skill
Entering MBA program in North America

Using English at work
Joining international Company
Want to be an executive assistant
Need Business English skill
Just graduate from university/ high school
Need basic office skill

Using English at work
Have already working experience
Want to change career
Want to study advanced level Business English

Interested in Tourism Industry
Interested in Hotel Industry
Want to acquire skills needed to join foreign company
Would like to search career opportunities

Business Management Diploma

International Office Administration Diploma

Business English Diploma

Global Business English Diploma

KGIC ESL Program – 4 Months

- Grammar “Focus on Grammar”
- Reading/ Writing “Navigator/Explore”
- Listening “All Ears”
- Communication “Find your Voice”
- Electives “TOEFL, TOEIC, Listening, Vocabulary, Pronunciation, etc...)
- English Lounge – 4 on 1 communication lesson
- Tutorial – one on one lesson
- Activities – Speak while enjoy Canada!

KGIC Career Planning Example

IOADP Program

12 weeks in class lecture + 4 weeks internship

- Familiarizes to various aspects of office management, organizational skills and competencies in information technology
- Applying administrative skills in a practicum and get real hands-on experience
- Opportunity to see how instruction and theory connect with reality
- Gain a feeling for what it means to work in a Canadian organization (both for-profit and non-profit)
- Support office personnel with a variety of tasks
- Communicate and network with native speakers in a professional environment



Career Goal:

Administrative/Executive Assistant, Office administrator, Office Manager, Marketing/Sales Coordinator, Data Entry Operator, System Operator, General Office Clerk, Library Assistant, Office Supervisor, Receptionist, Account Representative, Secretaries, Event Coordinator, Project Coordinator

KGIC Co-op option

The King George International Business College Co-operative Education (Co-op) Program aims to combine study and work experience (possibly paid work experience), in the classroom and the workplace.

BMDP CO-OP

In class lecture: 21 weeks

Co-op work: 400-1328 hours

HMDP CO-OP

In class lecture: 32 weeks (AHLA)

Co-op work: 400-1120 hours

Business Management Co-op Diploma

Advantage 1 ~ Learn from the professionals! ~

- ✓ Regular presentations sharpen your public speaking skills
- ✓ Develop confidence in English communication
- ✓ Develop the skills & knowledge required for employment
- ✓ Closely monitor your individual progress

Advantage 2 ~ Apply theory to a real work environment ~

- ✓ Hands on experience with a Canadian organization
- ✓ Enhance your resume & improve your chances of finding jobs
- ✓ Identify industry-related personal learning objectives

Hotel Management Co-op Diploma

Advantage 1~ Earn an internationally recognized AHLA Diploma ~

- ✓ Learn from the professionals with years of experiences in the hospitality industry
- ✓ Meet guest speakers from the hotel industry
- ✓ Transfer the credits towards a bachelor or master's degree in the USA

Advantage 2 ~ Obtain employment in the Canadian workforce~

- ✓ Build work experience and enhance your resume
- ✓ Develop confidence providing services in English
- ✓ Improve your chance of finding a job in the hospitality industry



Examples of the positions our students are being interviewed for and working in:

Reception, Admin., Bookkeeping
 Food Service, clerical
 Grocery clerks, cashiers,
 Financial management careers
 Customer service representatives
 Front Desk Business Receptionist
 Order Processing Clerk
 Retail Salesperson
 Corporate Sales Account Manager
 Computer Store/Sales Manager
 Assistant manager
 Management, Customer service,
 Store managers
 Support staff
 Customer Service and Sales Rep
 Clerical - stocking clerks
 Sales Executives and Managers
 Sales Representatives

When I first came to KGIBC, I had very little confidence. After completing my training at the college, I felt confident enough to have a job interview and to face the challenge of working in Canada. Now, I have a job that I enjoy very much. I am responsible for more than 50 customers with travel needs worldwide. I can communicate effectively with representatives in Canada and the US. I am enjoying my new and exciting work experience in Vancouver.

By Nicole